

INVITATION TO BID



SOLICITATION NO: **40023-LAC22-025**

ISSUE DATE: May 11, 2021

VENDOR NAME AND ADDRESS

BID CLOSING DATE AND TIME:

June 1, 2021 @ 10:00 AM CST

RETURN BID VIA FAX OR EMAIL:

SharonJones@NorthshoreCollege.edu

NORTHSHORE TECHNICAL
COMMUNITY COLLEGE
LACOMBE – STEM CAMPUS
65556 CENTERPOINT BLVD
TAMMANEND BUSINESS SUBDIVISION
LACOMBE, LA 70445

Purchasing Manager: SHARON JONES
PHONE: 985-545-1225
FAX: 985-545-1281
FISCAL YEAR: 22

*** FILL IN VENDOR NAME AND
ADDRESS ABOVE BEFORE SUBMITTING**

42300000

Medical Training and Education Supplies

INSTRUCTIONS TO BIDDERS

1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS.
2. FILL IN ALL BLANK SPACES
3. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTION, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALIZED BY THE BIDDER.
4. BIDS CONTAINING "PAYMENT IN ADVANCE" C.O.D." REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER.
5. SPECIFY YOUR PAYMENT TERMS: _____. CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS.

THE BIDDER CERTIFIES:

- COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS, AND SPECIFICATIONS.
- THIS BID IS MADE WITHOUT COLLUSION OR FRAUD.
- THAT IF MY BID IS ACCEPTED WITHIN _____ DAYS FROM BID CLOSING TIME, MY FIRM WILL FURNISH ANY OR ALL OF THE ITEMS (OR SECTIONS) AT THE PRICE OPPOSITE EACH ITEM (OR SECTION)
- DELIVERY WILL BE MADE WITHIN _____ DAYS AFTER RECEIPT OF ORDER.
- BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION.
- IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR. ALL BID INFORMATION SHALL BE MADE WITH INK OR TYPEWRITTEN.

VENDOR TELEPHONE NUMBER: _____ TITLE: _____

DATE: _____ EMAIL: _____

FAX NUMBER: _____ SIGNATURE: _____

1 ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.

2 BID FORMS: ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED BIDS.

3 BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. BID OPENING: BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING.

4 AWARDS: NTCC RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.

5 PRICES: UNLESS OTHERWISE SPECIFIED BY NTCC IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC) AS SPECIFIED IN THE BID.

6 DESCRIPTIVE INFORMATION: BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, AND TECHNICAL DATA) SUFFICIENT FOR NTCC TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED.

7 CONTRACT RENEWALS: UPON AGREEMENT OF NTCC AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICE, TERMS AND CONDITIONS. THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.

8 NTCC RESERVES THE RIGHT TO CANCEL THIS CONTRACT WITH A THIRTY (30) DAY WRITTEN NOTICE.

Preferences: IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1595, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS MANUFACTURED, PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.

DO YOU CLAIM THIS PREFERENCE? YES _____ NO _____

SPECIFY THE LINE NUMBERS: _____

SPECIFY LOCATION WITHIN LOUISIANA WHERE THIS PRODUCT IS MANUFACTURED, PRODUCED, GROWN OR ASSEMBLED:

DO YOU HAVE A LOUISIANA BUSINESS WORKFORCE? YES: _____ NO: _____

IF SO, DO YOU CERTIFY THAT AT LEAST 50% OF YOUR LOUISIANA WORKFORCE IS

COMPRISED OF RESIDENTS OF LOUISIANA? YES: _____ NO: _____

FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES BIDDERS REPRESENTATION:

IN MAKING YOUR BID, EACH BIDDER REPRESENTS THAT: YOU HAVE READ AND UNDERSTOOD THE BID DOUCMENTS AND YOU BID HAS BEEN MADE IN ACCORDANCE HERewith: YOU HAVE VISITED THE SITE, IF REQUIRED, AND HAVE FAMILIARIZED YOURSELF WITH THE LOCAL CONDITIONS UNDER WHICH THE WORK IS TO BE PERFORMED.

ANY ORDERS RESULTING FROM THIS SOLICITATION WILL BE PAID WITH FY 22 FUNDS, IF APPROPRIATED BY THE LEGISLATURE. DELIVERY CANNOT BE MADE PRIOR TO JULY 1, 2021 AND YOUR BID PRICES MUST BE FIRM FOR ACCEPTANCE AT DELIVERY ACCORDINGLY.

THE QUANTITIES ARE ESTIMATED TO BE THE AMOUNT NEEDED. IN THE EVENT A GREATER OF LESSER QUANTITY IS NEEDED, THE RIGHT IS RESERVED BY THE STATE OF LOUISIANA TO INCREASE OR DECREASE THE AMOUNT, AT THE UNIT PRICE STATED IN THE BID.

IN AN EFFORT TO INCREASE EFFICIENCIES AND EFFECTIVENESS, AS WELL AS BE STRATEGIC IN UTILIZING TECHNOLOGY AND RESOURCES FOR THE STATE AND VENDORS, THE STATE INTENDS TO MAKE ALL PAYMENTS TO VENDORS ELECTRONICALLY. VENDORS WILL HAVE A CHOICE OF RECEIVING ELECTRONIC PAYMENT FOR ALL OTHER PAYMENTS BY SELECTING ELECTRONIC FUNDS TRANSFER (EFT). IF YOU RECEIVE AN AWARD AND HAVE NOT ALREADY ENROLLED IN EFT, YOU WILL BE ASKED TO COMPLY WITH THIS REQUEST BY CHOOSING ONE OF THE FOLLOWING THREE OPTIONS. YOU MAY INDICATE YOUR ACCEPTANCE BELOW.

EFT PAYMENTS ARE SENT FROM THE STATE'S BANK DIRECTLY TO THE PAYEE'S BANK. THE ONLY REQUIREMENT IS THAT YOU HAVE AN ACTIVE CHECKING OR SAVINGS ACCOUNT AT A FINANCIAL INSTITUTION THAT CAN ACCEPT AUTOMATED CLEARING HOUSE (ACH) CREDIT FILES AND REMITTANCE INFORMATION ELECTRONICALLY. ADDITIONAL INFORMATION IS AVAILABLE AT:

IF AN AWARD IS MADE TO YOUR COMPANY, PLEASE CHECK WHICH OPTION YOU WILL ACCEPT OR INDICATE IF YOU ARE ALREADY ENROLLED

<u>Payment Type</u>	<u>Will Accept</u>	<u>Already Enrolled</u>
LaCarte	_____	_____
Paper Check	_____	_____
EFT	_____	_____

Printed Name of Individual Authorized

Authorized Signature for payment type chosen

Date

Email address and phone number of Authorized Individual

PRICE SHEET:**INVITATION TO BID # 40023-LAC22-025**

COMMODITY DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
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1. Custom kit to include all the Following in a bag/tote with NTCC Logo on it.	1	EA	_____	_____
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- Black Bag/ tote with NTCC Logo (1 ea)
- Demo Dose Sterile Water 10ML (2 ea)
- Safety Glide Syringe w/ Needle 10ML 22G x 1.5in (4 ea)
- Vacutainer 10ML Red Plastic (4 ea)
- Foley Insert Tray Closed System 16FR Sterile (2 ea)
- Safety Insulin Syringe 1ML 29G x .5in Monoject (3 ea)
- TB Syringe 1ML 5/8 in PA (3 ea)
- Safety IV Catheter 20G x 1in Protectiv (5 ea)
- Saf-T Wing Blood Collection 23G x ¾ in with tubing (1 ea)
- Safety Insulin Syringe ½ ML 9G x .5in Monoject (3 ea)
- Syringe only luer lock 3ML (4 ea)
- Syringe with Safety Needle 3ML 21G x 1in Magellan (3 ea)
- Syringe with Needle 3ML 23G x 1in (4 ea)
- Irrigation Tray Sterile 60cc Piston Syringe (1 ea)
- Stethoscope Adscope Dual Head 21 in (1 ea)
- Wound Care Tray Latex Free (2 ea)
- Normal Saline Syringe Pre-Filled 10ML PosiFlush (2 ea)
- Gastric Sump Tube Sterile (2 ea)
- Gauze Sponge Surgical 2s 12 Ply 4x4in Sterile (2 ea)
- Prep Pad Alcohol Medium Sterile (5 pk)
- ORMD IV Start Kit Custom W/ Chloraprep and Gloves (3 ea)
- Tracheostomy Care Kit Saline and Peroxide Latex Free (1 ea)
- Safety Glasses (1 ea)
- Tape Cloth Durapore 10YD White (2 ea)
- Demo Dose .9PCT Sodium Chloride IV Fluid 50 ML (2 ea)
- Demo Dose .9PCT Sodium Chloride IV Fluid 100 ML (2 ea)
- Blood Collection Needle Holder (1 ea)
- Demo Dose Inject-E Pad (1 ea)
- Prosphyg BP Cup – Adult (1 ea)
- Penlight Metalite Reusable w/ Pupil Gauge White (1 ea)
- Lister Bandage Scissor 4.5 in (1 ea)

2. SHIPPING:	1	EA	_____	_____
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TOTAL _____

NOTES:

*To ensure the best pricing available, NTCC is a member of the following Purchasing Co-ops:

- MMCAP
- NCPA
- TIPS
- National IPA
- NASPO
- NJPA
- US Communities

*All Items listed on Bid are bid as an "OR EQUAL". Please specify what brand/model you are bidding on a separate, itemized list which is to be submitted with your official bid packet. Put cumulative total and shipping on bid form.

*Shipping may be quoted in a flat rate or in a percentage

*These kits will be ordered for incoming nursing students. The number of kits ordered will vary per semester.